Halloween at The Wex 2011

Thursday, October 27, 2011, 6-8 p.m.

Set-up on Wednesday, October 26, 2-7 p.m. & Thursday, October 27, 2-6 p.m.

Contract for Participant Booth Space

Company Name: _____ Contact Name: _____

Mailing Address: _____
(Address) (City) (State) (Zip)

Phone: _____ Alt Phone: _____

Fax: _____ E-Mail: _____

We would like to continue to offer this event free of charge to the families of our community; however, there are still many costs involved with hosting this fun Halloween event. We are asking each business to help out by paying a small fee just to help cover the costs.
Thank you for your understanding.

Please reserve:
Number of booths needed _____
Booth Numbers desired _____

Amount Due:

Non-Profit Organization……..$15.00
Commercial Business or Other….$20.00

Make Checks Payable to:
Conerly Management Group, L.L.C.

Please Sign below and return **Contract** with your **Check** to:

Conerly Management Group
P.O. Box 566
Cadillac, MI 49601
(231) 779-9520, phone
(231) 779-9239, fax

(Visa, MasterCard & Discover also accepted. Please call for details.)

*The undersigned agrees to abide by the conditions, rules and regulations of the show as set forth here and in notices issued in advance of the show. Acceptance of this contract binds us to the payment as set above. Deposits are non-refundable if assignments are made. No refunds within 30 days of the event. We understand Management reserves the right to: withhold refund for failure to occupy; re-allot space; reject any and all applications; and make all final decisions where a ruling is required.

*In the event of cancellation of the show due to fire, strikes, act of God, government regulations, or any other cause beyond control, the management shall determine an equitable basis for the refund of such portion of Entrance, Publicity, and Exhibit Fee as is possible, after consideration of expenditures and commitments already made.

*The undersigned agree to indemnify and hold harmless Wexford Civic Center, Conerly Management Group, L.L.C., sponsoring organizations, exhibit facilities, or any officer or member or these organizations or their subcontractors for any loss, damage, or injury sustained by an exhibitor or any other person, caused by fire, theft, water or accident of any kind.

*Exhibits must remain intact until the closing of the show. Early tear down will result in expulsion of future shows. Soliciting of trade and set-ups must be confined to within your own exhibit booth. Any damage to vendor or center property is the financial responsibility of the Exhibitor causing the damage.

*Balances must be paid in full before setting up booth.

Your Signature: _____ Date _____

Accepted By Show Manager: _____ Date _____